

Under 1 Roof Assessment and Referral Form

Client informed consent for referral to Under 1 Roof Case Coordination

Under 1 Roof is a group of agencies working together to achieve solutions for people who want to find and keep a place to live. Under 1 Roof is under the management of Communify. Under 1 Roof holds meetings every two weeks so that workers from the different services can work together on solutions for people who want to find, get and keep housing. The following is a list of the agencies involved in the Under 1 Roof meetings.

Agencies involved in Under 1 Roof

- 139 Club
- bric housing
- brisbane housing company (BHC)
- Brisbane Youth Service
- Communify
- Footprints in Brisbane
- Department of Housing
- Mission Australia including Roma House and ORRS
- HART 4000
- Queensland Health (HHOT Team)
- QuIHN
- Youth Emergency Services (managed by BYS)
- Australian Red Cross
- Churches of Christ Care Housing
- Ozcare
- Richmond Fellowship Queensland
- INCH
- Other

Please tell us about any agencies you don't want us to share information with.

Please make sure the following information is covered in your explanation of consent to the client:

We need your agreement to make a referral to Under 1 Roof. If you would like to be referred to Under 1 Roof meetings, we need you to agree to your information being shared with the agencies listed above. Any information that is collected is stored in a secure and confidential manner and will only be used to help achieve your goals about finding, getting and keeping housing.

Any contact with other agencies outside of Under 1 Roof will be discussed with you by your key worker as part of the plan worked out with you. Under 1 Roof does use anonymous information to report to our funding bodies and the community about the work we do and what is achieved. Your name is never used as part of these reports. You are welcome to ask any questions about how Under 1 Roof keeps and uses information about you.

You can request to attend the case coordination meeting if you would like to. Please talk to your key worker to discuss this option. If you don't want to give your consent to your information being shared with Under 1 Roof agencies, you will still be offered assistance from your key worker and the agency that is working with you. You are also still eligible for other types of assistance from individual agencies and your key worker can help you link up with these options.

This agreement is for six months unless otherwise agreed. You can withdraw your consent at any time by telling your key worker. Your key worker / contact will still work with you on solutions to the things you want to work on.

Privacy notice to the client: please ensure you read this to the client:

The information in this form is being collected by the agency you are in contact with and will be presented to Under 1 Roof meetings involving the agencies listed above. These agencies will discuss this information if you have signed this consent form so that they can help you with your housing and support options. The information held by U1R is subject to the provisions of privacy legislation and the Right to Information Act 2009. You can request your information at any time by asking our key worker.

Consent:

It has been explained to me that by signing this form, I am giving consent to my information being shared with the agencies listed above with the purposes of helping me to find, get and keep housing and support. I understand that I can request my information at any time and that it will be kept confidential to the agencies who participate in U1R unless I agree to it being shared with another agency as part of the plan to help me. I understand that I can withdraw consent at any time and that I am still eligible for help from individual agencies if I don't give my consent to U1R. I give my consent for six months.

Client Name

Date of consent

Signature

Please write any notes here explaining other client preferences at the time consent is given

Client Name

Date of consent

Signature

Thank you for completing the consent form. Please stay in touch with your worker about how your referral is going or if you want to change anything about consent.